

FIELD TRIP

DATE OF TRIP: _____

PURPOSE: _____

COST TO STUDENT: _____

Departure time from class: _____

Bus Time: _____

RETURN: _____

Number of Class periods missed: _____

Chaperone (s): _____

Planned list of students: (In **ALPHABETICAL** order):

- | | |
|-----|-----|
| 1. | 22. |
| 2. | 23. |
| 3. | 24. |
| 4. | 25. |
| 5. | 26. |
| 6. | 27. |
| 7. | 28. |
| 8. | 29. |
| 9. | 30. |
| 10. | 31. |
| 11. | 32. |
| 12. | 33. |
| 13. | 34. |
| 14. | 35. |
| 15. | 36. |
| 16. | 37. |
| 17. | 38. |
| 18. | 39. |
| 19. | 40. |
| 20. | 41. |
| 21. | 42. |

SPONSOR: _____

DESTINATION (S) *Specific*: _____

TRAVEL: Transportation: _____

Cost of Transportation: _____

Parent Permission Slips Collected: _____

Phone # of Primary Transporter: _____

APPROVED: _____

DATE: _____

- a. **TWO DAYS BEFORE** a field trip, teacher(s) in charge will submit a copy to the Attendance Office, Food Services, and post a copy by the Principal's Office door.
- b. **AT THE TIME OF DEPARTURE**, teacher in charge will submit to the Attendance Office a corrected list, which will list **ONLY** the students actually attending the field trip. Students without permission from parents will not be permitted to go. Students on a field trip will be considered an excused (activity) absence for their other classes.